

Workshop Bookings

T's & C's for workshops in 2024/25

Our workshop bookings person is Lisbeth Godfray. Contact her by email to find out if there is space on a workshop: lsgodfray@sky.com

We welcome non-members to most of our workshops but priority will be given to members if demand is high for a particular workshop.

Please note that the workshop price varies depending on if it is a zoom workshop, in person or a "Members Special".

Only when the full payment has been received will your booking be complete and a place reserved for you.

We would prefer it if you could pay by bank transfer - please identify the payment you make with your name.

**account number 53122093
sort code 20-20-65**

Cheques should be made payable to "Sussex Scribes" and be dated two weeks ahead of the workshop date.

Please send cheques to **Mariette Hardman, Weald Chase, The Street, Bolney, W.Sussex, RH17 5PF** and include your name, workshop and email address.

Cancellations:

To cancel your booking please notify the bookings officer (Lisbeth) **at least one month** in advance of the workshop. Your booking fee will then and only then be refunded in full.

If you have to cancel your booking less than one month before the workshop date, Sussex Scribes can only refund you in full if your place can be filled from the waiting list.

If Sussex Scribes have to cancel a workshop, your fee will be refunded in full.